

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
July 7, 2016
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:05 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

Mr. McKernan recessed the Commissioners' Meeting at 10:05 a.m.

Mr. McKernan opened the TEFRA hearing on behalf of Penn College of Technology and turned it over to Chris Brewer.

Mr. Brewer explained this public hearing is a requirement of the IRS code on bond issues.

Dr. Bill Martin and Karen Stugart both from Penn College of Technology were present on behalf of the college.

Mr. Brewer listed code requirements. He explained this is a refinancing of a 2008 bond issue in order to save money. He listed the projects that were accomplished with this bond.

Mr. Mirabito noted that Penn College had played an important role in the revitalization of the area around the college.

Mr. Mirabito stated that for full disclosure that he owned real estate in that area. He then asked for clarification on who is obligated to pay.

Mr. Brewer said that there is no obligation of the county, the school must pay it. These bonds are non-recourse bonds.

Mr. Mirabito stated that the municipality has no obligation financially.

Mr. Brewer said that is correct.

Mr. Mirabito asked about the Authority financial statements.

Mr. Brewer provided an answer.

Mr. Mirabito asked if PCT revenue stream is sufficient to pay the bonds.

Mr. Brewer answered as a lawyer, so yes. The college has shown it can handle it.

Mr. Mirabito voiced a concern that the attorney for the college and the authority is the same person, Ann Pepperman. Mr. Mirabito noted that she is the attorney for the other entities using the Authority to issue bonds such as the hospital.

Mr. Brewer said this is not unusual in this size of a community.

Mr. Mirabito asked about enrollment.

Dr. Martin said that there is a positive slight upswing in enrollment this year.

Mr. Mussare stated that the college plays a vital role in the economic future of the community. This college has a tremendous placement ratio.

Mr. Mussare added that the interest rates on student loans are higher than many mortgage rates.

Mr. McKernan opened the floor to public comment and there was none received.

Mr. McKernan closed the public hearing at 10:25 a.m.

Mr. McKernan reconvened the Commissioners' Meeting at 10:25 a.m.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2016-14. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), adopted resolution 2016-14 for Penn College refinancing.

Mr. Mirabito asked if this obligates the county.

Mr. Brewer replied that it does not.

Mr. Mirabito asked about audits.

Mr. Brewer said he would take the concerns back to the college.

2.2 APPROVE C&Y CONTRACTS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the following contracts for the period July 1, 2015 through June 30, 2016:

- Diakon Child Family & Community Ministries for foster care services at per diems ranging from \$58.12/day to \$94.72/day.

- Families United Network, Inc. for foster care and residential care services at per diems ranging from \$26.74/day to \$194.17/day.

Mr. McKernan asked if the county was reimbursed any of these costs.

Mr. Egly said that it depends on eligibility of the child.

2.3 APPROVE CONTRACT WITH CATHOLIC SOCIAL SERVICES. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved contract with Catholic Social Services of the Diocese of Scranton d/b/a Big Brothers Big Sisters of the Bridge as the sponsoring organization for Lycoming County's Big Brother Big Sister program for the period October 1, 2015 through June 30, 2016 not to exceed \$20,500.

2.4 APPROVE CONTRACTS FOR C&Y. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the following contracts for the period July 1, 2016 to June 30, 2017:

- Angela C. Lovecchio, Attorney at Law for Guardian Ad Litem Services in the amount of \$3,200/month.
- Trisha Hoover Jasper, Esq. for Substitute Guardian Ad Litem services at \$65/hour.

2.5 APPROVE CONTRACT WITH COMMUNITY SOLUTIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved contract with Community Solutions Inc. for the provision of Multi Systemic Therapy, (MST) services at the per diem rate of \$65.00/day for the period July 1, 2016 through June 30, 2017.

Mark Egly detailed Multi Systemic Services.

2.6 APPROVE INVOICE FROM LOGISTIC SYSTEMS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved invoice from Logistic Systems for CAD software in the amount of \$42,517.

2.7 APPROVE PSA WITH SATELLITE TRACKING OF PEOPLE. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service agreement with Satellite Tracking of People, LLC for Electronic Monitoring.

2.8 APPROVE AGREEMENT WITH WAYNE COUNTY. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved agreement with Wayne County for prison inmate housing for %66/day/inmate on an as needed basis.

Sheriff Lusk was present and detailed the need for additional housing. He also commented on the time requirements for the moving of inmates.

Mr. Mirabito said the Commissioners are looking at other options for drug addicts to not fill up the prison to keep costs down.

2.9 APPOINT TO LYCOMING COUNTY AUTHORITY. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), appointed Ron Frick and Jennifer Wilson with terms ending 12/31/2020.

2.9 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the following personnel actions:

- Adult Probation - reclassification of Lucas R. Mahaffey as full time Probation Officer - Pay grade 9 - \$21.94/hour effective 8/14/16 due to being fully qualified.
- Adult Probation - reclassification of Sara M. Steinbacher as full time Probation Officer - Pay grade 9 - \$21.41/hour effective 7/17/16 due to being fully qualified.

Mr. McKernan recessed the Commissioners' Meeting at 10:58 a.m.

4.0 BOARD OF ASSESSMENT REVISION

4.1 CONVENE BOARD OF ASSESSMENT REVISION. Mr. McKernan convened the Board of Assessment Revision at 10:58 a.m.

4.2 APPROVE REAL ESTATE REFUNDS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the following real estate refunds:

Parcel	Name	Amount
This was due to catastrophic loss:		
40-002-404	Dwight & Claudia Long	\$ 49.34.
The following were settlements from court cases:		
40-393-112.11	Muncy Pharmacy	\$ 3699.77.
58-345-132.Q	Troy Musser	\$ 230.45.
58-345-132.J	Troy Musser	\$ 423.59.
49-005-903	Troy Musser	\$ 305.26.
45-366.1-153.A	Troy Musser	\$ 689.59.
49-002-307	Woolrich	\$11344.16.
49-002-305	Woolrich	\$ 9085.82.
41-352-114.G	Target	\$ 2035.63.

4.3 ADJOURN BOARD OF ASSESSMENT REVISION. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Board of Assessment Revision at 11:05 a.m.

Mr. McKernan reconvened the Commissioners' Meeting at 11:05 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 The commissioners presented a JWD pin to Shari Ulsamer for finding an accounting error and saving the county money. Controller Rogers detailed the great job that Shari does. The Commissioners all expressed their gratitude for the great work Ms. Ulsamer does.

5.2 Mr. Mirabito commented on the pin he wore on behalf of AIDS/HIV awareness. He detailed the transfer of funding from northcentral Pennsylvania to the western part of the state, and that the organizations were not given an opportunity to oppose this.

6.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:

Frank Steckel said he had an appointment with someone in the county to correct a 'situation'. HE will update after that appointment.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, July 12, 2016.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners' Meeting at 11:11 a.m.